

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

JUNE 10, 2026 MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Damaris Stevens called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Susan Saephanh, Kyle Jones and Sue Brix were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Damaris Stevens led the Pledge of Allegiance.
3. PUBLIC COMMENT
Students Love L. and Emila G. presented a student petition requesting changes to the dress code policy regarding unnaturally colored hair. The Board received the petition and comments for consideration.
4. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0
5. APPROVAL OF CONSENT AGENDA
Motion - Jones
Second – Brix
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0
6. REPORTS
 - 6.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Monica Cabral reported that graduation season was a success, with the 8th Grade Graduation successfully moved indoors due to weather and the 12th Grade Graduation held on Gilmore Field. Mrs. Cabral thanked Nicole Pringle, Matt Williams, and Joe Maikranz for their work supporting students and families. She noted that both ceremonies are planned for the same day next year, May 28, 2027.

Students enjoyed a variety of end-of-year activities and staff also participated in the annual Enjoy the Journey Cornhole Tournament. Mrs. Cabral recognized Jax Henson and Harper Mock for being honored at the SCSAA Student All-Star Breakfast.

Personnel updates included welcoming Ashley Costello and recognizing several staff members who are moving on to new opportunities. She also shared plans to offer American Government and Economics through a dual enrollment partnership with Shasta College and provided an update on the school's Teacher Residency Program. Athletic highlights included softball competing in the Section Championship game, baseball

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winning its first Section Championship in school history, Asher Williamson competing at State, and several student-athletes earning league honors. Mrs. Cabral concluded by sharing that planning for the 2026-2027 school year is underway, including development of the master schedule and administrative assignments.

6.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange reported that state revenues continue to outpace projections. Given the increase in revenue both in the current and prior year we anticipate one-time funding in 2026-2027. Given uncertainty around the allocation of one-time revenues and adjustments in the state budget; our 2026-2027 Proposed Budget does not include any allocation or receipt of one-time funds. Any changes to our proposed budget will be presented and discussed within 45 days of the State Budget Enactment.

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATIVE – ACTION/DISCUSSION

7.1.1 Request Board Member liaison for the Education Foundation (ACTION)
Board Member Sue Brix nominated Mike Stuart to serve as the Board Liaison to the University Preparatory School Education Foundation. Mr. Stuart accepted the nomination. The motion was seconded by Susan Saephanh and approved unanimously.

7.1.2 Request Approval of 2024-2027 Local Control Accountability Plan (LCAP) Annual Update(ACTION)
Motion - Jones
Second – Brix
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

7.1.3 Local Indicator Self Reflection (2025-2026) (INFORMATION)

7.1.4 Request addition of July 2026 Board Meeting Date (ACTION)

The Board added a Special Board Meeting on July 29, 2026

Motion - Brix
Second – Saephanh
Ayes – Jones, Stevens, Stuart
Carried – 5-0

7.2 BUSINESS - ACTION/DISCUSSION

7.2.1 Request Approval of 2026-2027 Proposed Budget (ACTION)

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Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

7.2.2 Request Approval of Resolution for 2026-2027 Budget Transfers (ACTION)

Motion - Brix
Second – Stuart
Ayes – Jones, Saephanh, Stevens
Carried – 5-0

7.2.3 Request Approval of Resolution for 2026-2027 Educational Protection Account (EPA) Expenditures (ACTION)

Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

7.2.4 2026-2027 Consolidated Application for Funding (ACTION)

Motion - Jones
Second – Brix
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

7.2.5 Request Approval of contract with Chrysalis Counseling (ACTION)

Motion - Stuart
Second – Jones
Ayes – Brix, Saephanh, Stevens
Carried – 5-0

7.2.6 Request Approval of Prop 28 Annual Report (ACTION)

Motion - Brix
Second – Stuart
Ayes – Jones, Saephanh, Stevens
Carried – 5-0

7.2.7 Request Approval of Proposition 28 Expenditure Plan (ACTION)

Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

7.2.8 Compensation Study/Proposal (DISCUSSION/ACTION)

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Motion - Stuart
Second – Saephanh
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Carried – 5-0

7.3 HUMAN RESOURCES - ACTION/DISCUSSION

7.3.1 Request Approval of 2026-2027 Junior High Science (Grades 6-8) Teaching Assignment Education Code 44256(b). (ACTION)

Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

7.3.2 Request Approval of 2026-2027 Middle School Math Lab (Grades 6-8) Teaching Assignment Education Code 44256(b). (ACTION)

Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

7.3.3 Request Approval of 2026-2027 English II Teaching Assignment Education Code 44263). (ACTION)

Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

9. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

**9.1 Public Employee Performance Evaluation (G.C. 54957)
Title: Superintendent/Principal**

Adjourned to Close Session at 7:57PM.

10. RECONVENE IN OPEN SESSION

**10.1 The Board will report on action taken in closed session
Reconvened to Open Session at 8:35PM. No action was taken in the Closed Session.**

11. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

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12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

13. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 8:37PM. Motion seconded by Kyle Jones. Motion approved unanimously.